

Brookwater Markets
Every 1st and 3rd Sunday of every month
Contact Margaret Quinlan 0418 886 400
or Zanda Adrian-Walla 0419 827 740



APPLICATION FORM FOR STALL HOLDER (PLEASE PRINT THE FOLLOWING INFORMATION CLEARLY)

NAME:BUSINESS /ORGANISATION.....

POSTAL ADDRESS:

PHONE:MOBILE / A/HRS:

E-MAIL:

Description of goods / services to be provided:

.....

Successful applicants will be either Regular Stallholders or Casual Stallholders. If you are accepted as a "Regular Stallholder" you will be entitled to a stall site each and every day the Market is held. If you are accepted as a: Casual Stallholder" you will be rostered into vacant stall sites when and if such positions become available. Placement of "Casual Stallholders" is entirely at the discretion of the Market Co-Ordinators.

Stall sites at the Brookwater Markets vary in size. Fees if applicable for the use of sites will be free of charge (for the moment, a small fee of \$10.00 is charged for the advertising of the markets and this is payable each market you attend). Stallholder fees will be revised at June 30 2010.

Small site approx 1.5 m x 1, 5 m

Average site approx 3 m x 3 m

Additional sites will e negotiated

Please indicate size of site

Please ensure you return with your Application:

1. A copy of your current Public Liability Insurance to a minimum of \$10 million.
2. Relevant Ipswich City Council Environment and Health Services Permit or equivalent if required.

Vehicle Make: Registration #:

Site Access Times: 7.00 am to 12.00 noon (summer) 1.00 pm (winter) Bump In Time 5.00 am to 6.30 am (summer) 7.00 am (Winter)

Note: single phase 240v power will be supplied. All electrical leads and equipment to be fully tested and tagged at the expense of the stallholder (*Refer item 3 – Terms and Conditions*)

Indicate wattage required for each item: equipment (specify):

Are there any other requirements or aspects of your stall that require consideration on the part of the Coordinator/organizer? Please advice:
.....

Declaration: (acceptance of application only when signed)

In making this application, I acknowledge that I have read the "Stallholder Terms and Conditions - and agree to abide by them. This agreement extends to include all agents, staff or any other person engaged in setting up, operating and dismantling the stalls included in this application.

Signature: Date:/...../.....

STALL HOLDER

TERMS AND CONDITIONS

1. Public garbage collection and disposal from publicly accessible areas and provision for rubbish bins for the use of stallholders will be provided by the organizers.
2. The organizers will make reasonable efforts to provide single phase electrical power to sites sufficient for lighting and other stallholder site needs.
3. Stallholders will be required to supply their own electrical power leads to draw supply from central power outlets. The power supply to each stall must be fitted with a circuit board equipped with an overload circuit breaker switch not exceeding 10amps. It is the responsibility of the stallholder to ensure all power leads and equipment comply with Workplace Health & Safety Legislation Testing and display tags on all leads.
4. Vending facilities and services must comply with Ipswich City Council's Environment and Health Services Unit, Police and Fire Brigade standards of operation.
5. Site fees must be paid in advance if applicable and after the free period.
6. Stall holders generators will not be allowed on site. (Unless approved by the coordinator/organizer)
7. Site applications must include details of the proposed facility, together with erected / established dimensions, including perimeter tent pegs and trailer bars. Applications must include the name, address and telephone number of the person who will be deemed responsible to the operation of the proposed facility during the markets for which a stall holder's approval is sought.
8. Stallholders must hold a current Public Liability Insurance with a minimum of \$10 million and proof of current Public Liability Insurance must be included with the application for a site at the Market.
9. Stallholders must comply with any other arrangements that the Coordinator/organizer may enter into. Official suppliers to the Market will be confirmed when site applications are accepted and confirmed.
10. Stallholders are responsible for bulk rubbish removal (eg cartons, cans, plastic wrappers) from their allocated sites to the bins provided or if too large for the rubbish bins stallholder must take off site.
11. Stallholders are liable for restoration claims made by the **Springfield Land Corporation (SLC)** for any damage that may be caused to the site.
12. Stalls must be set up and ready to operate at least 15 minutes prior the advertised commencement time of the Market. Stalls will not be dismantled prior to the advertised finishing time of the Market without prior approval from the coordinator.
13. Stallholders may not erect or use any advertising materials such as large banners, signs **or tents**, which in the opinion of the coordinators, is likely to conflict with the spirit of any sponsorship arrangement entered into by the coordinator or is in the opinion of the **coordinators** is deemed offensive.
14. Stallholders shall not engage in any activity which, in the opinion of the coordinator, will or is likely to cause any nuisance to adjacent stallholders or the general public.
15. Stallholders shall not engage in any activity which, in the opinion of the coordinator, is deemed to be illegal or immoral.
16. The Market coordinator/organizer may withdraw or cancel a stallholder's permit in the event of the stallholder's failure to comply with these conditions. Site fees will not be refunded in the event of a site permit being withdrawn for any breach of these conditions.
17. As all advertising and promotion costs must be paid by the organizers regardless of the weather, no site fee refunds will be paid in the case of inclement weather.